

**TOWN OF FRANCESTOWN**  
OFFICE OF SELECTMEN  
27 MAIN STREET • P.O. BOX 5  
FRANCESTOWN, NEW HAMPSHIRE 03043-0005

**BOARD OF SELECTMEN**  
**MEETING MINUTES**  
**July 18, 2016**

Selectmen Present: Chairman Brad Howell, Abigail Arnold and Henry Kunhardt

Also Present: Town Administrator Jamie A Pike

Also Present: Charlie Pyle, Carol Brock, Betty Behrsing, Polly Freese, Ben and Susan Haubrich, Guy Tolman and others.

Chairman Howell called the meeting to order at 5:30pm.

**Charlie Pyle – Labor Day**

Mr. Pyle outlined the plans for the Labor Day festivities this year which will remain much like they were last year. The same events are planned, the road race is still being organized and there will be a contra dance Friday night and another dance on Saturday night. Mr. Pyle said they are hoping the town will rent a roll-off for Labor Day trash. The Board agreed the Town will pay for the roll-off trash container. Mr. Pyle indicated that they would like the option to use one of the horse sheds to store excess white elephant items prior to the sale. The Board agreed to allow them to use one of the horse sheds if necessary.

**Consent Agenda**

A. 07/18/2016 Payroll & Accounts Payable Manifests

A Deed Waiver for 82 Pleasant Pond Road (A. Williams) was pulled from the Consent Agenda due to a need for further discussion by the Board.

A motion was made by Mr. Kunhardt and seconded by Mr. Howell to approve the consent agenda as presented.

**Motion Passes.**

**New Business**

Notice of Supplemental Intent to Cut - 563 Old County Road South, Map 2 Lot 12 (Kunhardt)

Notice of Intent to Cut - 316 Muzzy Road, Map 5 Lot 8-4 (Speese)

Both were approved and signed by the Board.

Notice of Deposit to the Heritage Fund of \$220. A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to accept the donations to the Heritage Fund. **Motion passes.**

## **Correspondence**

Chairman Howell reviewed the correspondence received since the last meeting.

1. Email from Nancy Bourgeois asking if Old Turnpike Road is a Class 6 road or a private road. The Board indicated, to the best of their knowledge, it is a Class 6 road. Gary Paige does not maintain the road.
2. Email from Denise French, Town Administrator in Bennington, regarding the approval of Alteration of Terrain Permit regarding the Tri-Town Pit site. A meeting will be scheduled.
3. Letter to Gary Paige from Jan Drociak at DES regarding the Pleasant Pond Road complaint about raising the road and culverts installed underneath the road without proper permit. A meeting has been scheduled with Gary Paige on August 3<sup>rd</sup>.
4. Police Department Weekly Reports 07/11/2016 and 07/14/2016
5. Highway Department Weekly Reports 07/10/2016 and 07/16/2016
6. Aqualogic Scobie Pond Harvest (Milfoil) reports
7. Budget & Advisory Committee Report through June 2016  
Mr. Pike indicated the budget is trending approximately \$80,000 favorable and summarized the probable reasons for the trend and each account's performance.
8. Letter to Joseph and Chantel Kelly from Jen Drociak, DES, regarding unauthorized sand-dumping at water's edge and their efforts to remove the sand. DES approved their restoration and will close its file.
9. Town Administrator's Report 07/15/2016

## **Administrative Update**

The Hazardous Household Waste Day will take place Saturday from 9:00 AM to noon.

Mr. Pike will meet with the Library Trustees and Greg Cope regarding window restoration. Carol Brock asked about having the railings and posts painted. Mr. Pike asked for Board for approval to have Warren Kiblin do the painting and caulking needed. The Board approved.

## **Liaison Reports**

Mr. Howell expressed concern that the Town Hall Grant process is moving too slowly. He suggested having the Heritage Commission and the grant-writer (Barbara Miller) to come before the Board so it could be discussed. Ms. Arnold indicated that she thought that the grant-writer was waiting for materials or information from the Heritage Commission. The Board agreed to ask the Heritage Commission to attend a meeting to see if they need any help.

Ms. Arnold discussed lead donors and the approach taken with donors thus far. Ms. Arnold knows a lead donor and she would like to have a meeting with this donor and Michael Bruss (owner's representative for Town Hall project) to explain the situation and reassure the donor about the project. The Board agreed that Mr. Pike will arrange for the Heritage Commission and Barbara Miller to attend an upcoming Selectmen's meeting.

## **Administrative Update** (continued)

- The swearing-in of Officer Zamachaj will be at the beginning of the next Board of Selectmen meeting.
- The paper container at the Transfer Station overflowed over the weekend. Both backhoe contractors' equipment was down so it couldn't be compacted. The waste disposal vendor will swap out 40 yard containers for the existing 30 yard containers in 2 weeks. NRRRA will drop off 2 scrap metal containers; one for cleanup of what is there now and another for use during ground testing and while the concrete pad is being poured and cured.

- The assessors will be in the office on Friday doing some general follow-up work and to review 2 properties for land use change taxes.
- Monadnock Ledger press release caused some confusion about what Electric coop Frankestown is part of. To confirm, Frankestown is part of the Peterborough Group.
- Over the weekend the Police Department received a number of complaints about Shattuck Pond town owned property. There were complaints of OHRA activity involving camp fires, overnight camping and a lot of trash being strewn about. Chief Douglas will investigate tomorrow. We received confirmation today that the Grant has been approved by Governor and Counsel so additional patrols can be made during the summer.
- John Kendall, Chief Kullgren, Deputy Delahanty and Mr. Pike visited the condos behind the golf course. They toured the outside area but were unable to access the insides of the units due to excessive vegetation growing around the perimeter of the buildings. They met with the General Manager of the resort and via conference call spoke with upper management at the Corporate Office in Orlando. It is felt by the Town that the vacant unoccupied units are a risk as they are not secure and are at risk of fire as they are being vandalized and used for parties by local kids. John Kendall and Chief Kullgren will return tomorrow to meet with a loss prevention officer. The resort company pledged to have their Director of Operations from Orlando visit the property in the next 30 days.
- Judi Miller has resigned from her position of Town Historian. Mr. Pike posted the vacancy.
- Mr. Pike asked for the Board's approval to replace/correct the sign in front of the Town Office. The information regarding hours of operation and fax/phone number is outdated and incorrect. The Board discussed what the content of the sign should contain and decided to include phone numbers. The hours will be posted by the door. Mr. Pike will draft a sample for the Board to approve. There was also discussion about a town bulletin board but no decisions were made.
- Mr. Pike indicated that on Tuesday and Wednesday Scoby Beach will be closed for milfoil treatment.

Ms. Arnold asked to discuss how many events could be held simultaneously at the Town Hall and whether the design was conducive to multi events, from a policy standpoint. Discussion regarding facilities availability, and sound proofing ensued. No decisions were made.

### **Minutes**

Abigail Arnold made a motion to approve the minutes of June 27, 2016 and July 11, 2016 as amended, seconded by Henry Kunhardt. **Motion passes.**

### **Questions from the Public**

Betty Behrsing asked if the Selectmen will still have control over who they rent the Town Hall to, as was done in the past. The Board responded that they will still have control over rentals of the Town Hall.

Guy Tolman asked if Intent to Cut is adjacent to a town road or state road, is the landowner permitted to cut the trees in the right-of-way. The Board replied that the landowner has the right to cut trees in a right-of-way as long as the trees are on their own property. Mr. Tolman asked about disposal of a tree that was pushed down and left half on his property and half in a right-of-way. He wanted to know if that is town policy. The Board indicated that if the tree is on his property he is responsible for disposal of the tree.

Polly Freese asked if the new officer will be sworn in next week. The Board responded affirmatively but reminded her that this is a part time officer who will have to leave to attend the police academy.

Chairman Howell adjourned the meeting at 6:46pm.

Respectfully Submitted,

Jamie A Pike

---

Brad Howell

---

Abigail Arnold

---

Henry Kunhardt